# **EMPLOYEE CONTACT INFORMATION**



### **EMPLOYEE ENGAGEMENT**

New Hire Information, Substitute Employment Status, Application Questions, etc...

- ESS Employment/Help Desk: 877.855.7264 Option #1
- Email questions to: HRMidwest@ESS.com

#### **HUMAN RESOURCES**

Questions related to employment issues, ESS policies/procedures, etc...

ESS HR: MWHR@ESS.com | 877.855.7264

# **WORKERS COMP**

Report worksite injuries/company authorization for medical treatment

- Click here to complete our Injury/Accident Report.
- Contact SafetyMidwest@ESS.com | 517.743.9094

#### **BENEFITS**

Health Insurance Options & Benefit Management

• Contact info@myicsbenefits.com | 866.364.5287

# **PAYROLL**

Questions regarding substitute or contract employee pay questions/concerns

• Payroll Team: payrollmidwest@ESS.com | 877.855.7264 ext. 7032

# 401(k)

Questions regarding the ESS 401k plan

• Contact either ESS401k@paychex.com or click here to schedule a call to speak with a representative.

#### PAYCHEX OASIS ESS SUPPORT TEAM

- Paychex Oasis ESS Employee Support Center: 877.799.3035
- Option #2 Onboarding support, portal registration, password resets
- Option #3 Verification of Employment or email PEO\_HRServiceCenter1@paychex.com
- Option #3 Unemployment Questions or email PEO\_HRServiceCenter1@paychex.com
- Option #4 Garnishments
- Option #5 W-2 Services